



## West Bengal Health Recruitment Board

BENFISH TOWER, (1st, 2nd & 3rd Floor)

GN-31, Sector-V, Salt Lake, Kolkata - 700091

[www.hrb.wb.gov.in](http://www.hrb.wb.gov.in), Phone : 2357-0085

**Advertisement No.: R/Works Foreman/2/2026 Dated:02/03/2026**

**Recruitment for W.B.G.S/ Works Foreman**

### A- Introduction:

Online applications are invited from Indian Citizen for recruitment to the Post of W.B.G.S/ Works Foreman under Health & Family Welfare Department, Government of West Bengal.

Only online registration & submission of Application will be allowed on the website ([www.hrb.wb.gov.in](http://www.hrb.wb.gov.in)) between **02.03.2026 (From 10:00 AM) to 23.03.2026 (Till 02:00 PM)**.

The edit window will be available at the official website of WBHRB ([www.hrb.wb.gov.in](http://www.hrb.wb.gov.in)) from 24.03.2026 (10:00 AM) to 27.03.2026 (05:00PM).

Appointments are Permanent.

The relevant rules and necessary particulars are stated in the following paragraph:

A candidate should verify from the notified eligibility criteria to ascertain whether he/ she is eligible for submission of application. The conditions prescribed cannot be relaxed. The recruitment will be made by selection (DIRECT RECRUITMENT) following method prescribed below.

### B- Scale of Pay:

Level-12 (Rs.35800-92100) under WBS (ROPA) Rules, 2019.

### C- Anticipated Vacancies:

Name of the Post - W.B.G.S/ Works Foreman		
Post	Works Foreman	Total
Gender	Male, Female	
Marital Status	ALL	
UR	1	1
UR (E.C.)	0	0
UR (Ex-Serviceman in Group-C Post)	0	0
UR (Ex-Serviceman in Group-D Post)	0	0
UR (Meritorious Sports Person)	0	0
SC	0	0
SC (E.C.)	0	0
SC (Ex-Serviceman in Group-C Post)	0	0
SC (Ex-Serviceman in Group-D Post)	0	0
ST	0	0
ST (E.C.)	0	0
ST (Ex-Serviceman in Group-D Post)	0	0
OBC Category- A	0	0
OBC Category-A (E.C.)	0	0

OBC Category-A (Ex-Serviceman in Group-D Post)	0	0
OBC Category- B	0	0
OBC Category-B (E.C.)	0	0
OBC Category-B (Ex-Serviceman in Group-D Post)	0	0
EWS	0	0
EWS (E.C.)	0	0
EWS (Ex-Serviceman in Group-C Post)	0	0
EWS (Ex-Serviceman in Group-D Post)	0	0
Unreserved (PWD)	0	0
SC(PWD)	0	0
TOTAL	1	1

The anticipated vacancies may change before the date of publication of Overall Performance List. In case of any changes in vacancies it would be notified subsequently.

#### **D- Qualification as per recruitment rules:**

**(A) Method of recruitment-** By selection (direct recruitment).

**(B) Qualifications for direct recruitment-**

(i) A diploma in Mechanical Engineering with Automobile Engineering or Internal Combustion Engine as a Subject or a Diploma in Automobile Engineering from recognised Institute or equivalent.

(ii) Two years practical experience in an automobile workshop of repute.

(iii) Experience in overhauling, repairing and maintenance of various units and ancillaries in both petrol and diesel vehicles.

Note-Candidates must possess a LMV/Transport category driving licence.

**N.B.:** In this context, it may be clarified that: -

- The term “equivalent qualification” ordinarily means a course having substantial overlap in curriculum and subject content with the prescribed qualification, i.e., Diploma in Automobile Engineering or Diploma in Mechanical Engineering with Automobile Engineering/Internal Combustion Engine as a subject.

The **disciplines offered** under the Diploma in Engineering & Technology courses conducted by the West Bengal State Council of Technical and Vocational Education and Skill Development (a statutory body under the West Bengal Act XXVI of 2013, Technical Education Division, erstwhile West Bengal State Council of Technical Education) have been examined. None of the available courses has been found equivalent to Diploma in Automobile Engineering or Diploma in Mechanical Engineering with Automobile Engineering as a subject.

Hence, for the present purpose, “equivalent qualification” may be treated as “none”.

- For the purpose “workshop of repute” shall mean any authorized Service Centre/Workshop of a vehicle manufacturer dealing with four-wheelers and above.

#### **E- Age:**

Lower age limit 21 years and maximum age limit 36 years on the 1st January of the year of advertisement.

Relaxable for candidates having higher qualifications and/ or experience longer than those prescribed in these

rules.

**N.B.:** In this context, it may be clarified that: -

- A maximum age relaxation of 02 (two) years may be allowed for candidates possessing higher qualifications such as B.E./B.Tech in Mechanical Engineering or Automobile Engineering from an AICTE-approved institution in India.
- No additional age relaxation on account of experience exceeding 02 (two) years is allowed.

**Note:**

- The candidate whose age is within the prescribed limit as mentioned above and does not require any age relaxation should not fill up the field "Age relaxation" while filling up the online application form.
- For age proof, admit card or mark sheet or certificate of **Secondary** or **Xth standard Examination** or any Government ID Proof have to be submitted (which one contains the candidates name, Father's name & D.O.B. of the candidate).
- In case of married women, who are using their changed surname in the application as a result of marriage but who cannot produce documentary evidence in support of her changed surname, the following documents may be uploaded along with proof of D.O.B in a running PDF as detailed below:

I. Marriage registration certificate as a proof of marriage wherever possible.

II. In the absence of marriage registration certificate, affidavit before the Judicial Magistrate/ Executive Magistrate regarding the change of surname as a result of marriage.

\*\*D.O.B: Date of Birth.

#### **F- FEE:**

Candidates must submit the online application fee amounting Rs. 210/- (Rupees two hundred ten) only through Banks participating in the GRIPS (Govt. Receipt Portal System).

**Money order, Cheque, Bank Draft, and Cash etc. shall not be accepted.**

No application shall be considered unless accompanied by the requisite application fee excepting Candidates belonging to SC/ST category of West Bengal and persons with disabilities specified under Disabilities Rule, 1999 (certificates obtained before the Advertisement date) who do not require to pay any fee. Such exemption of fee is, however, not applicable to any OBC candidate.

**No claim for refund of the fee shall be entertained nor shall it be held in reserved for any other examination.**

#### **G- Relaxation Clause:**

Section	Relaxation Year	Fee Type
Unreserved	0 Years	Not Exempted
Scheduled Caste	5 Years	Exempted
Scheduled Tribe	5 Years	Exempted
OBC Category- A	3 Years	Not Exempted
OBC Category- B	3 Years	Not Exempted
Unreserved (PWD)	9 Years	Exempted
Relaxable for candidates having higher qualifications and/ or experience longer than those prescribed	2 Years	Not Applicable

#### **H- Marks Distribution:**

Academic Marks	Experience Marks	Interview Marks
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65.00	20.00	15.00
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## I- Marking Criteria:

### i) Marking Criteria for Qualification:-

SI No.	Qualification	Total Marks	Distribution Category	Segregation	Additional Attempt	Marks deduction per additional attempt
1	A diploma in Mechanical Engineering with Automobile Engineering or Internal Combustion Engine as a Subject or a Diploma in Automobile Engineering from recognised Institute	65.00	Percent	Not Applicable	Will not be evaluated	Not Applicable
2	Possession of a LMV/Transport category driving licence	0.00	Full	Not Applicable	Will not be evaluated	Not Applicable

### ii) Marking Criteria for Experience:

SI No.	Category	Total Marks	Minimum Month	Distribution Category	Segregation		
1	Two years practical experience in an automobile workshop of repute	20.00	24	Slab	<b>Section</b>	<b>Months</b>	<b>Marks</b>
					Less Than	36	4.00
					Less Than	48	8.00
					Less Than	60	12.00
					Less Than	72	16.00
					Greater Than Equal	72	20.00
2	Experience in overhauling, repairing and maintenance of various units and ancillaries in both petrol and diesel vehicles	0.00	0	Full	Not Applicable		

## Requisites:

### Requisites for Qualification -

#### 1. A diploma in Mechanical Engineering with Automobile Engineering or Internal Combustion Engine as a Subject or a Diploma in Automobile Engineering from recognised Institute:

**A.** Candidates are requested to upload all years' Mark Sheet(s) including supplementary mark sheet(s), if any along with passed certificate(s) of a diploma in Mechanical Engineering with Automobile Engineering or Internal Combustion Engine as a Subject or a Diploma in Automobile Engineering from recognised Institute, in the space provided for the same.

**B.** Candidates are requested to generate a single running PDF file containing all years' Mark sheet(s) including supplementary mark sheet(s), if any of a diploma in Mechanical Engineering with Automobile Engineering or Internal Combustion Engine as a Subject or a Diploma in Automobile Engineering from recognised Institute along with passed certificate(s) and then upload the documents in the "Upload Mark sheet" space provided for the same.

**C.** Marks obtained (IN ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS) in a diploma in Mechanical Engineering with Automobile Engineering or Internal Combustion Engine as a Subject or a Diploma in Automobile Engineering from recognised Institute, to be filled in the space for "Marks Obtained" (all years) and grand total of full marks in respect of ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS to be filled in the space for "Full Marks" (all years).

## AND

#### 2. Possession of a LMV/Transport category driving licence:

**A.** Candidate must possess a LMV/Transport category driving licence ON OR BEFORE THE LAST DATE OF

SUBMISSION OF APPLICATIONS and should fill up in specified space provided for the same.

**B.** Candidates are requested to input "100" marks in "Marks obtained" column and "100" marks in "Full marks" column while filling up the field i.e., **Possession of a LMV/Transport category driving licence.** No marks will be allotted for uploading the aforesaid driving licence though uploading the same is MANDATORY for all.

**C.** Candidates must upload relevant documents generating a single running PDF file or jpeg/jpg/png format with high resolution in the space specified for the same.

**N.B.:**

(a) Conversion sheet is mandatory to be uploaded along with mark sheets in a single running PDF file, where marks are given in grade pattern. Candidature will be rejected if the candidate fails to upload conversion sheet in case of marks is given in Grade Pattern.

(b) In the column "Additional Attempt", candidates are requested to put "No" as no deduction of marks is there for additional attempt.

(c) Candidates must upload relevant documents generating a single PDF file or jpeg/jpg/png format with high resolution in the space specified for the same.

**Requisites for Experience -**

**1. Two years practical experience in an automobile workshop of repute:**

**A.** The candidates possessing the relevant experience must select YES option (Radio Button) in the Experience section.

**B.** The experience certificate must be issued by the authorized signatory of the concerned authorized Service Station or Workshop where the candidate has worked, in proper letterhead along with requisite seal/stamp, bearing Memo No. and Date of issue of such certificates. Moreover, the candidates will also have to produce copy of the First Month's & Last Month's Pay Slip or Pay Statement, corresponding to his/her period of experience, along with the experience certificate.

**C.** Candidates possessing more than 01(one) experience certificate should click "ADD ROW" button to provide the information of multiple experience certificates.

**D.** Candidates must upload his/her relevant experience certificate(s) in a single running PDF file or jpeg/jpg/png format, in the Experience Section "Upload Certificate" space provided for the same.

**E.** Tenure of any experience should be taken upto the last date of submission of application.

**F.** It is stated that the afore-mentioned experience is mandatory.

**AND**

**2. Experience in overhauling, repairing and maintenance of various units and ancillaries in both petrol and diesel vehicles:**

**A.** The candidates possessing the relevant experience must select YES option (Radio Button) in the Experience section.

**B.** The experience certificate must be issued by the authorized signatory of the concerned authorized Service Station or Workshop where the candidate has worked, in proper letterhead along with requisite seal/stamp, bearing Memo No. and Date of issue of such certificates. It should specifically be mentioned in the experience certificate that the candidate has Experience in overhauling, repairing and maintenance of various units and

ancillaries in both petrol and diesel vehicles.

**C.** Candidates possessing more than 01(one) experience certificate should click “ADD ROW” button to provide the information of multiple experience certificates.

**D.** Candidates must upload his/her relevant experience certificate(s) in a single running PDF file or jpeg/jpg/png format, in the Experience Section “Upload Certificate” space provided for the same.

**E.** Tenure of any experience should be taken upto the last date of submission of application.

**F.** It is stated that the afore-mentioned experience is mandatory.

**J- Special Provision for SC/ ST/OBC/PWD(Persons with Disabilities):**

Particulars and Certificates required:

(a) A candidate claiming to be S.C./S.T./O.B.C. must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the west Bengal SCs and STs (Identification) Act, 1994 and SCs /STs Welfare Department order No. 261-TW/EC/MR-103/94 dated with B.C.W. Deptt. Order No. 6320-BCH/MR-84/10 dated 24.09.2010]:

- In the District, the Sub-Divisional Officer of the Sub-Division concerned, and
- In Kolkata, District Welfare Officer, Kolkata & ex-officio Jt. Director, Backward Classes Welfare Deptt., Govt. of West Bengal [No.2420-BCW/MR-61/2012 (Pt.) dated 12.07.13.

No claim for being a member of the SC, ST and OBC, or a Person with Disability shall be entertained after submission of the application

(b) The eligibility of a candidate for applying as Other Backward Classes (Category-A and Category-B), shall be guided by the following Notifications and any other subsequent Notifications if issued, by Backward Classes Welfare Department, Government of West Bengal, till the last date of submission of Online Application for this advertisement.

1. 917-BCW/MR-33/2025, dated 8th May, 2025
2. 1056-BCW/MR-33/2025(Pt. I), dated the 27th May, 2025
3. 1057-BCW/MR-38/2025, dated the 27th May, 2025
4. 1106-BCW/MR-33/2025, dated 3rd June, 2025
5. 1107-BCW/MR-38/2025, dated the 3rd June, 2025
6. 912/Secy/BCW, Dated 13.06.2025

However, the operation of the above mentioned Notifications will be subject to outcome of pending legal proceedings in the competent Court of Law and WBHRB shall abide by such order, if any, arising out of such legal proceedings.

(c) Persons with Disabilities [40% and above] must have a certificate from an appropriate Medical Board as per Rights of the Person with Disabilities Act, 2016.

(d) The West Bengal Health Recruitment Board (WBHRB) may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries regarding eligibility. Original Certificates relating to citizenship (by registration), age, qualifications, caste (SC/ST/OBC), Physical disability shall have to be submitted when the WBHRB asks for them. If any candidate fails to furnish any certificate or any other relevant document or information relating to his/her candidature within the time specified by the Board, his/her claim for allotment may be passed over without further reference to him/her.

**K- Instruction to the candidate:**

- **Departmental candidates are eligible for the post, only having requisite qualifications and experience.**
- Mere empanelment shall not confer any right to be recommended and/ or appointed.
- The Board may decide to hold Written Examination or Computer Based Test (CBT), at any subsequent stages of the recruitment process, for either short listing of candidates for interview, or for preparation of Overall Performance List. Accordingly, the marks distribution pattern, mentioned in clause 'H' of this advertisement, may be changed, if such Written Examination or Computer Based Test (CBT) is conducted for recruitment to the above mentioned post.
- Candidates must fulfil the essential qualification at the time of submission of application. No degree or experience certificate issued after the last date of submission of application will be considered.
- In the event, the last date of submission of online application is extended for whatsoever may be the reason, no particulars and certificates and/ or qualification/experience (either essential or desirable) acquired during such extended period, shall be accepted.
- Candidate has to upload all the relevant documents (wherever applicable), preparing a single pdf file or take snap shots of all the relevant documents preparing a single image of jpeg/ png format with high resolution (**maximum size: 2MB**) while applying in the website. Candidates are requested to upload the relevant documents in legible and readable format in the space provided for the same. If any document is uploaded in the space provided for the other one, the candidature may be rejected.
- Scanning of original copy of all the relevant documents will be taken into consideration.
- Candidate has to be careful that all the words/ marks in the uploaded documents shall be readable clearly, otherwise such uploaded documents will not be accepted and candidature may be rejected.
- Applications received after the scheduled date and time for submission of application will be rejected.
- Address Proof: If Government ID Proof (i.e., Aadhaar Card/Voter Card/Driving License/Passport) is not available, then candidates may submit any certificate issued by the revenue office/ municipality/BDO Office/Panchayat Office as their present address.
- Photo: Recent colour front-facing passport size photograph with single colour background (60% of the photograph must be covered by face) must be uploaded.
- Signature: Full running signature in blue/black ball point pen on white blank sheet must be uploaded. No short signature/ initial will be entertained.
- No higher qualification without essential qualification shall be entertained.
- Candidates after uploading documents online may edit any information and upload documents till the last date of online submission. Every time a candidate has to log in and go through all the steps till final submission. No step can be skipped. Editing in any step may be done and other steps may be kept unchanged using the "SAVE" button in all the steps.
- **Edit Mode will remain active till final submission.**
- Clauses in the advertisements may be modified/added subsequently. In case of discrepancy, if any, decision of the Board will be final.
- Candidates are requested to follow the website of WBHRB regularly for further notice.
- Candidates are requested to be careful while filling in the information and uploading the documents. As the entire process is software based, sending documents through email or hard copies cannot be uploaded. Hence such request cannot be entertained.
- Candidature of a candidate shall be rejected forthwith for any error in documents submitted/ information filled in by the concerned candidate.
- In case, any of the statement made in the application subsequently found to be false within the knowledge of the candidates- his/her candidature shall be liable to be cancelled, and even if appointed to a post on the results of this examination his/her appointment shall be liable to be terminated. Wilful suppression of any material fact shall also be similarly dealt with.
- Candidates should take particular note that entries in their application submitted to the Board must be made correctly against all the items which shall be treated as final and **no alteration, addition or deletion in this regard shall be allowed after final submission of the application.** Application not duly filled in or found incomplete or defective in any respect or without fee shall be liable to rejection.
- Submission of more than one application is strictly forbidden.
- A candidate should note that his/her participation in the examination and/or interview process shall be deemed provisional subject to determination of his/her eligibility in all respects. If at any stage even after issuance of the letter of appointment a candidate is found in-eligible for admission to this Examination, his/her Candidature shall be cancelled without further reference to him/her.
- Canvassing: Any attempt on the part of candidate to enlist support for his/her application shall disqualify

him/her for appointment.

- Applicants may take print-out of the application form for their record.

**Note: - Candidates are advised in their own interest to apply using Online Application Form, much before the closing date and not to wait till the last date to avoid congestion on Web-Server on account of heavy load on website.**

**Applications received in any form, other than Online Mode, will be rejected.**

This advertisement has been issued in terms of Recruitment Rules vide Notification No. HF/O/TDE/660/V-35/95 dated, Calcutta, the 16th September, 1997 of Government of West Bengal, Department of Health & Family Welfare, TDE Branch and in terms of Finance Department, Audit Branch Notification No. 875-F(P) dated 13th February, 2017.

**Date:**02.03.2026

**Sd/-**

**Secretary & Controller of Examinations  
West Bengal Health Recruitment Board**