



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
Syama Prasad Mookerjee Port, Kolkata
15, स्ट्रैंड रोड/15, Strand Road,
कोलकाता/Kolkata – 700 001

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वेबसाइट-Website : <https://smp.smpportkolkata.in/smpk/en/>

No. Admn/7282/1/TM

Dated: 11.12.2025

To
The Chairperson
All Major Port Authorities

Sir,

Sub-: Filling up the anticipated vacancy in the post of Traffic Manager by absorption through composite method under KDS of Syama Prasad Mookerjee Port -- applications invited.

The post of Traffic Manager (HoD) under Kolkata Dock System of Syama Prasad Mookerjee Port, Kolkata (SMPK) is due to fall vacant w.e.f. 01.06.2026. The said post is to be filled up by Absorption through Composite Method from amongst the officers of Major Port Authorities, fulfilling the eligibility criteria for the concerned post, as per the **Annexure-I**.

2. The incumbent will initially be appointed to the HoD post in the scale of pay of Rs.1,00,000-2,60,000/- (pre-revised Rs. 43,200-66,000/-), and after completion of three years' regular service in the post, he / she will be elevated to the scale of pay of Rs.1,20,000 – 2,80,000/- (pre revised Rs. 51,300-73,000/-), subject to fulfilling the relevant conditions as per the Ministry's guideline vide Letter No. A-12023/15/2018-PE-I dated November 19, 2019.

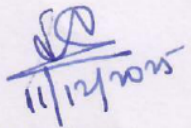
3. The selection is by merit for which overall grading in the ACRs/APARs will not be below "Very Good".

4. Applications from suitable and willing officers, who satisfy the provisions of the Recruitment Rules for the post of Traffic Manager, is solicited through "Online Application Portal (OAP)" of the Ministry of Ports, Shipping & Waterways website <http://onlinevacancy.shipmin.nic.in>, open from **11.12.2025 to 12.01.2026** for this purpose. Therefore, all the applicants, after registering themselves in the said portal, are required to forward a printout of the filled-up application along with the following documents in an envelope, through their Administrative Port, superscripting "Application for the post of Traffic Manager", so as to reach the Office of the Secretary, Syama Prasad Mookerjee Port, 15 Strand Road, Kolkata-700001 **on or before 27.01.2026: -**

- i) Certified copies of ACRs/APARs for the last 5 years, duly attested by an officer not below the rank of Dy. HOD on each page.
 - ii) Self-attested copies of all certificates towards proof of educational qualification, present and past work experience (in case of *appointment/promotion on "officiating" and/or "ad-hoc" and/or "pro-forma" basis, the details of "regularization" thereon may be indicated clearly*) in the respective post and pay scale, duly verified and certified through proper attestation by an officer not below the rank of Dy. HOD on each page.
 - iii) No objection certificate issued by the Competent Authority from the respective Ports.
 - iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
 - v) Administrative Certificate by the concerned Port (**Annexure - II**).
 - vi) Vigilance comments / clearance certificate in the pro-forma prescribed (**Annexure-III**), including details of penalties, if any, in last ten years (as mentioned under Sl. No. 10 of the attached Annexure-III).
 - vii) Self attested passport size photographs (two numbers).
5. **Crucial date** for determining the eligibility will be **01.06.2026** i.e. the date from which the post is due to fall vacant.
6. In case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered by the Port if his / her application is not received through proper channel within 15 days of the last date of receipt of application i.e. **27.01.2026**. Incomplete application or application received after the due date will not be considered.
7. Further, withdrawal of candidature of Port Officials after final selection for the said post by the Service Selection Committee will be dealt in line with the relevant order of the Ministry.
8. The Circular along with annexure is also available on SMP, Kolkata website <https://smp.smpportkolkata.in/smpk/en/>.

Encl.: - As stated.

Yours faithfully,


(S. Bandyopadhyay)
Sr. Dy. Secretary-II
For Secretary

ANNEXURE-I**Recruitment Rules for Class-I posts of Traffic Department**

SL No.	Name of the Post	No. of Posts	Classification	Scale of pay (RS.)	Whether Selection or Non-Selection	Upper limit for direct recruitment (in years)	Age for	Educational and other Qualification, prescribed for Direct Recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of promotion / absorption / Deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or promotion / absorption / deputation)	In case of promotion / absorption / deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	
5.	Traffic Manager	1	Class-I (Head of Department)	Revised Rs.100000-260000/- as on 01.01.2017 Rs 43200-66000/- as on 01.01.2007 Rs. 18500-450-23900/- as on 01.01.1997 To be elevated to the scale of pay of Rs. 1,20,00-2,80,000/- (Pre-revised Rs. 51,300-73,000/-) after	Selection	45		(i) A Degree from a recognised University. (ii) 15 years' experience in shipping/ cargo operations/ railway transportation in executive cadre in an Industrial/ Commercial/ Government Undertaking.	(a) No (b) Yes (c) No	Not Applicable	By absorption through composite method failing which deputation and failing both by direct recruitment.	For absorption through composite method, officers holding posts in the scale of pay of Rs.80000-220000/- (Pre-revised Rs. 16,000 – 20,800/-) with 3 years regular service in the grade in the Traffic Department of a Major Port Authority will be eligible. For deputation, Officers holding analogous posts or post of Traffic Manager and equivalent posts in	

				completion of 3 years regular service upon consideration by the Competent Authority								<p>Traffic Department in the grade or officers holding post of Senior Deputy Traffic Manager and equivalent post in the Traffic Department in the scale of pay of Rs.80000-220000/- (Pre-revised Rs. 16,000 – 20,800/-) and above with 3 years regular service in the grade in Government / Semi Government / Public Sector Undertakings or Autonomous Bodies (other than Major Port Authority) will be eligible.</p> <p>The selection will be by merit for which the bench mark in the Overall grading in the APARs will not be below “Very Good”.</p>	
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*Gazette notification is awaited.

ANNEXURE – II

Certificate to be given by Head of Office of

Shri/Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. The observation with respect of Major / Minor penalties, during the last 10 years may please be seen at point No. 10 of the attached vigilance report.
5. Copies of APARs for the last 5 years from 2020-2021 to 2024-25 are enclosed.
6. The veracity of the educational qualification certificates and caste certificates submitted by the applicant are ensured and certified and the incumbent fulfils the eligibility criteria and experience as specified in the Annexure- I of the circular for absorption through composite method.
7. This Port has No Objection in releasing the officer concerned in case he / she is selected for the post applied.

Dated:

Signature of the forwarding authority with office seal.

ANNEXURE – III

PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE COMMENT/CLEARANCE BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the Officer belongs :
Including batch/year cadre-etc.
Wherever applicable.
7. Positions held including whether the officer
functioned as a CVO in part time or additional
charge capacity (during the ten preceding years)
(during the 10 preceding years) :

Sl. No.	Organization (Name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Deptt. Concerned (in case of officers of PSU's etc.)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

8. Whether the Officer has been placed :
On the "Agreed List" or "List of
Officers of Doubtful Integrity" [If yes
Details to be given]

9. Whether any allegation of misconduct :
Involving Vigilance angle was examined
against the officer during the last 10
years and if so with what result(*)
10. Whether any punishment was awarded :
to the Officer during the last 10 years
and if so the date of imposition and
details of the penalty (*)
11. Is any disciplinary/criminal proceedings or :
charge sheet pending against the Officer
as on date [if so, details to be furnished;
including reference no., if any, of the
Commission]
12. Is any action contemplated against the :
Officer as on date [if so, details to be
furnished](*)
13. Whether the Officer/Official has submitted :
his/her annual immovable property return
of the previous year as required under Rule
18 of CCS (Conduct) rules, 1964 within the
prescribed limit.
14. Details of complaint pending against the :
Officer as on dated.

N.B: The officer is clear/not clear (whichever is applicable) from vigilance angle as per the guidelines of DoP&T/CVC issued from time to time.

DATE

(NAME AND SIGNATURE)

(*) If Vigilance Clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.